

Top 10 (+ 1) Tips for the Choice Selection Process

Getting started

1. **NC WISE Student ID** – To create a new account, you must enter your student’s NC WISE ID. Please make sure you enter the numbers without any spaces or dashes. (ie: 123456789)
 - **NEW STUDENTS:** You must be pre-enrolled with our school system to be able to participate in the Choice Selection Process. Newcomers or rising kindergartners may pre-enroll at their nearest grade-level school or at the Office of Student Assignment located at Crossroads I, 5625 Dillard Dr., Cary.
 - **STUDENTS RETURNING TO WCPSS:** If you are returning to our school system after attending a charter or private school, you must pre-enroll. Your former student ID is not active. Follow the steps of a newcomer.
2. **Passwords** – Make sure you create a password that is 6-12 characters long. Some parents have created passwords that are too long and experience difficulty logging on to the system.

Selecting your schools

3. **Rising kindergartners and newcomers must rank all their choices** – Because you haven't been pre-assigned to a school as a newcomer, it's important that you rank all of your available choices.
4. **All proximity choices come with district transportation** – These are the school choices provided based on your address. Schools with "parent-provided" transportation are outside the transportation area for your address.
5. **Current students: Once the proximity choice round is complete and you have received an assignment based on your selection, you will lose any seat you’ve held previously. However, we will maintain a wait list for your first choice, and if your space comes available we will automatically place you in it.** – In other words, if you are a current student in Wake County with a pre-assigned school, and participate in the Choice Selection process, unlike newcomers you don't need to rank every possible choice. If selected, your child will be assigned to that newly chosen school and immediately give up his or her seat at the previously assigned school. Bottom line: only select/rank a school(s) you are willing to give up your current seat to attend.

Siblings

6. **Siblings must be entered in the same choice selection account in order to receive sibling priority** – Creating two separate accounts to attempt to get kids into the same school will create two separate files that cannot be linked. If you are seeking to have siblings at the same school, you must enter them on the same account to receive the sibling priority.

Wait lists

7. **If you are a rising kindergartner, new or returning to Wake County Public Schools and were placed on a wait list for a magnet school, you MUST still participate in the choice selection process** – A proximate choice does not affect your position on the magnet wait list. However, because you are new to the school system you will need to have a school assignment. Ranking all your proximate school choices will ensure your highest possible preference of a school assignment for 2012-13, should your wait list magnet selection not open up.
8. **If you are a current student and placed on a wait list for a magnet school, you may still participate in the choice selection process** – A proximate choice does not affect your position on the magnet wait list.
9. **If you would like to remove yourself from the wait list, you must notify the Office of Student Assignment in writing.** This can be done through an email to studentassignment@wcpss.net, a fax to 919-431-7302, or a written request by mail or in person to The Office of Student Assignment, 5625 Dillard Drive, Cary NC 27518. Unless you remove your student's name from the wait list, they remain on the wait list until June 29, 2012. For more information, <http://www.assignment.wcpss.net/enroll/notification-waitlist>.

Notifications

10. **Track assignments for year-round schools are determined at the school level** – While you should rank your track preferences, notification of your track assignment will be communicated by school staff. Look to their website for more information on notification letters. This will be determined following the choice selection rounds as they take into consideration student-teacher ratios and siblings to balance the number of students on each track.
11. **If you are a current student and decide during the Round 1 Choice Selection Process that you don't want to submit your selections, you may delete your submission and retain your current pre-assignment.**